

# Facility Use Application

Catonsville Presbyterian Church

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Organization Name (if applicable)

\_\_\_\_\_  
Alternate Contact Name

\_\_\_\_\_  
Alternate Contact Phone Number

Please describe the event.

\_\_\_\_\_  
Event Date

\_\_\_\_\_  
Event Start Time

\_\_\_\_\_  
Event End Time

Is this a recurring event?  
Yes      No

If so, please specify:  
Weekly  
Monthly  
Annually

What space(s) are you requesting?

- |                  |                    |
|------------------|--------------------|
| Fellowship Hall  | Library            |
| France Room      | Middle School Room |
| Gymnasium        | Pavilion           |
| High School Room | Sanctuary          |

Do you plan on serving food or beverages?  
Yes      No

How many attendees are you expecting?

Do you need access to the kitchen?  
Yes      No

\_\_\_\_\_  
Adults      Children

The User Group accepts responsibility for ensuring that every individual associated with the User Group complies with the "Terms of Facility Use" regarding the use of CPC's facilities and agrees to accept responsibility for any damage caused to church property by the User Group.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date